

## Reference Request Form

### Middle Stone Age Research Experience for Undergraduates (REU) Department of Anthropology The University of Texas at Austin

POSTMARK DEADLINE FOR SUBMISSION: 2019 June 01

Applicant Name \_\_\_\_\_

The Family Educational Rights and Privacy Act (FERPA; 34 C.F.R. Part 99) provides rights and protections regarding the disclosure of records held by educational institutions. These rights and protections apply to documents, files and materials in whatever medium, which contain information related directly to a student and from which a student can be individually identified. By signing the waiver statement below, I waive my right to inspect under FERPA the reference letter solicited herewith. This waiver applies to all future holders of the solicited letter.

**I waive** my right of access to this reference letter.

\_\_\_\_\_  
(Applicant: printed or typed)

\_\_\_\_\_  
(Applicant signature)

\_\_\_\_\_  
(Date)

OR

**I do not waive** my right of access to this reference letter. (If waiver statement is unsigned, the student is specifically reserved the right of access to this reference letter.)

\_\_\_\_\_  
(Applicant: printed or typed)

\_\_\_\_\_  
(Applicant signature)

\_\_\_\_\_  
(Date)

#### Recommender Instructions:

1. Please read and complete this reference request form, supplying the information requested below. If you wish to use your own institutional stationery, please attach this completed form to your letter.
2. Please sign and date the reference report where indicated.
3. Please transmit completed form, together with your reference report:  
 BY MAIL TO: \_\_\_\_\_ OR, FAX TO: 512-471-6535  
 Middle Stone Age Research Experience for Undergraduates (REU)  
 c/o Dr. John Kappelman  
 Department of Anthropology  
 The University of Texas at Austin  
 Department of Anthropology  
 2201 Speedway, Stop C3200  
 Austin, TX 78712-1723  
 OR, E-MAIL TO: MSA\_REU@austin.utexas.edu
4. The postmark deadline for submission of all materials is 2019 June 01.

## Reference Report

**Middle Stone Age Research Experience for Undergraduates (REU)  
Department of Anthropology  
The University of Texas at Austin**

Recommender's Name \_\_\_\_\_

Department \_\_\_\_\_

Institution \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

How long, and in what capacity, have you known the applicant?

In specific terms, explain how participation in the Middle Stone Age REU Program will benefit the applicant in pursuit of his/her academic and professional careers. What unique approaches, opportunities, or skills will the applicant obtain through program participation?

Describe the applicant's potential for academic and professional achievement. Specifically, please comment on the applicant's readiness to conduct scholarly research at an international site under this REU program.

I rank this applicant in the top \_\_\_\_\_ % of undergraduate students I have known.

You are welcome to append a letter that details the above or other information that you feel will be important to the Program's consideration of the applicant.

Please check one of the two statements below. (The Middle Stone Age REU program will honor your request to the extent permitted by law.)

- My identity and this report must be held in confidence.
- This report may be released to the applicant upon his/her request.

Recommender's Name (printed or typed) \_\_\_\_\_

Recommender's Signature \_\_\_\_\_

Date \_\_\_\_\_